

Finance and Labor Relations Committee

Regular Meeting

Thursday, May 6, 2021 at 6:00 p.m.

Due to the COVID 19 orders of social distancing this meeting was held virtually at:
<https://meet.google.com/ngu-pcnx-vxa> and by phone at (US) +1 224-458-3254 PIN: 673 073 595#

MINUTES

1) **Call to order.** Cole called the meeting to order at 6:01pm.

2) **Roll Call:**

<u>Members</u>	<u>Present/Absent</u>	<u>Others Present</u>
Aldersperson Rick Cole	P	Mayor Bill Hurtley
Aldersperson Dianne Duggan	P	Community Development Director Jason Sergeant
Aldersperson Joy Morrison	P	Treasurer/Utility Accountant Julie Roberts
		Troy Pagenkopf
		Municipal Services Director Chad Renly

3) **Motion to approve the agenda.** *Duggan made a motion, seconded by Morrison to approve the agenda as presented. Motion approved 3-0.*

4) **Motion to approve the minutes from the April 8, 2021 regular meeting.** *Morrison made a motion, seconded by Duggan to waive the reading of the minutes of the April 8, 2021 regular meeting and to approve them as printed. Motion approved 3-0.*

5) **Citizen appearances.** None.

6) **Motion to accept the April 2021 City bills as presented in the amount of \$2,385,325.63.** *Duggan made a motion, seconded by Morrison to accept the April 2021 City bills as presented in the amount of \$2,385,325.63. Motion carried 3-0 on roll call.*

7) **New Business:**

a) **Discussion regarding current and future borrowings for the Capital Improvement plan and presentation from Ehlers.** Greg Johnson with Ehlers gave a presentation on the handout that was included in the packet regarding our Capital Improvement Plan and current and future borrowing needs. Morrison stated she doesn't want us to be in a precarious position. The reduction of school debt that was taken into consideration was discussed.

b) **Motion to recommend to the Common Council approval of Resolution #2021-10 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for 2021 Capital Improvement Projects.** *Morrison made a motion, seconded by Duggan to recommend to the Common Council approval of Resolution #2021-10 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing for 2021 Capital Improvement Projects. Motion carried 3-0.*

These minutes are not official until approved by the City of Evansville Finance and Labor Relations Committee.

- c) **Discussion and motion to recommend to the Common Council approval of an updated Community Development Director position description.** Sergeant reviewed the changes that have been made to the position description. It was suggested that the acronym TIF be spelled out for Tax Incremental Financing. Change valid Wisconsin driver's license to valid driver's license. Discussion took place regarding the wage stated in the job advertisement and places where the ad would be placed. **Duggan made a motion, seconded by Morrison** to recommend to the Common Council approval of an updated Community Development Director position description. **Motion carried 3-0.**
- d) **Discussion and motion to recommend to the Common Council approval of employment contract with Jason Sergeant.** It was stated that the references to April need to be changed to May. Sergeant stated it looks like the lawyer notes were left in the contract and need to be removed. In item 3 the initial request was for 3 different potential licensures. APA has different tracks including City Manager and Finance tracks. They were in the draft at the last meeting. All will be added back in. **Motion made by Cole, seconded by Duggan** to recommend to the Common Council approval of employment contract with Jason Sergeant. **Motion carried 3-0.**
- e) **Motion to recommend to the Common Council approval of Resolution #2021-09 establishing the Municipal Judge's salary for the term starting in year 2021.** **Duggan made a motion, seconded by Morrison** to recommend to the Common Council approval of Resolution #2021-09 establishing the Municipal Judge's salary for the term starting in year 2021. **Motion carried 3-0**
- f) **2021 1st quarter Treasurer's Report.** Roberts stated this is a financial update for the first three months of the year for revenues and expenditures.
- 8) **City Administrator/Finance Director Report:** None.
- 9) **Unfinished Business:** None.
- 10) **Meeting Discussion:** The next regular meeting will be held virtually June 3, 2021 at 6:00p.m.
- 11) **Motion to Adjourn:** **Duggan made a motion, seconded by Morrison** to adjourn at 8p.m. **Motion carried 3-0.**

Respectfully Submitted
Julie Roberts – Treasurer/Utility Accountant